

Procedure Reference: FmHA Instruction 1951-F

Purpose: To notify a borrower the loan has become eligible for graduation review and to request current financial information.

UNITED STATES DEPARTMENT OF AGRICULTURE
FARMERS HOME ADMINISTRATION
(Location)

Dear _____:

Your security instruments with the Farmers Home Administration (FmHA) state you will refinance the unpaid balance of your FmHA loan(s) when you have progressed to the point you can obtain credit from a cooperative or private lending institution at reasonable rates and terms.

FmHA is required to periodically review your loan(s) for possible graduation to other credit. To evaluate your continued eligibility for FmHA assistance, we must request certain financial information. Please provide our office with the following:

FmHA regulation 7 CFR §1951.261(e) requires that you submit this information within _____* days.

Should you have questions, please contact us. An appointment can be arranged to discuss FmHA graduation requirements and your responsibilities. Our telephone number is _____.

Sincerely,

Enclosure

- * 30 days for individual loans
- 60 days for group loans