

PROCEDURE NOTICE

RD MANUAL CHANGES

INSERT RD INS * (WSAL)

The following Instruction are issued due to the publication of the "Rural Development Loan Servicing" Direct Final Rule which published 03-13-15.

<u>* RD INS</u>	<u>REMOVE</u>	<u>INSERT</u>
1951-R	Pages 1 & 2 and 19 & 20 (Rev 1).	Pages 1 & 2 (Rev 1) and 19 & 20 (Rev 2).
1956-C	Pages 1 & 2 (Rev 8), 23 & 24 (Rev 1) and 25 & 26.	Pages 1 & 2 (Rev 9), 23 & 24 (Rev 2) and 25 & 26 (Rev 1).

INSERT RD INS 2006-B (WSAL)

STATE ISSUANCES. This Instruction is partially revised to add a reference to the Printing Policy.

REMOVE
Table of Contents;
Pages 9 & 10 (Rev 2).

INSERT
Table of Contents;
Pages 9 & 10 (Rev 3).

REMOVE RD INS 2027-B (WSAL)

PRINTING FOR FIELD OFFICES. This Instruction is being made obsolete, all Printing Policy can be found in the

Departmental Regulation DR 1420-002 dated September 8, 2016 and the U.S.C. Title 44 "Pubic Printing and Document."

REMOVE
Pages 1 through 5.

FORM

REPLACEMENT

**RD 1940-41
(WSAL)**

TRUTH IN LENDING STATEMENT dated 06-17.
Prescribed in Handbook HB-1-3550. In
October 2015, the Consumer Finance

Protection Bureau (CFPB) published a final rule entitled the Truth in Lending Real Estate Procedures Integrated Mortgage Disclosure Rule (TRID). A new set of lending disclosure are required by TRID making the Truth in Lending Statement, Form RD 1940-41 obsolete for any mortgage transaction (a secured interest taken in the property). A Truth in Lending Statement form is still required for unsecured loans; however, Form RD 1940-41 requires conforming changes to clarify its use is restricted to unsecured loans. This Form and FMI are available on the Rural Development Instructions home page (<http://www.rd.usda.gov/publications/regulations-guidelines>). No paper copy distribution of this form will be made, and it will not be stocked in the warehouse.

REMOVE
FMI dated 07-13-05.

INSERT
FMI revised 06-23-17.

**RD 1980-41
(WSAL)**

GUARANTEED LOAN STATUS REPORT dated 06-17.
Prescribed in RD Instruction 4287-B,
HB-1-3565 and RUS Instruction 1980-A. The

Form and FMI are revised to correct item number (17) and add loan classification codes to item 20. This Form and FMI are available on the Rural Development Instructions home page (<http://www.rd.usda.gov/publications/regulations-guidelines>). No paper copy distribution of this form will be made, and it will not be stocked in the warehouse.

REMOVE
FMI dated 10-05-16.

INSERT
FMI revised 06-23-17.

**RD 3550-19
(WSAL)**

RURAL DEVELOPMENT TRANSMITTAL - CLOSING DOCUMENTS revised 05-17. Prescribed in RD Handbook HB-1-3550. The Form and FMI are

revised to reflect the official name change of the Centralized Servicing Center to the Customer Service Center.

REMOVE
FMI dated 06-25-08.

INSERT
FMI revised 06-23-17.

FORM

REPLACEMENT

**RD 4279-1
(WSAL)**

APPLICATION FOR LOAN GUARANTEE dated 06-17.
Prescribed in RD Instruction 4279-B. The
Form and FMI are revised as follows:

To add #26 "Environmental Documentation in accordance in accordance with 7 CFR 1970," and the remaining numbering adjusted as accordingly;

Item number 32 has been added to the Form;

On page 4, to add the wording "sexual orientation, gender identity" to paragraph 1 and 2;

The "USDA Non-Discrimination Statement" has been added on page 7 and the "Federal Equal Credit Opportunity Act Statement" has been revised;

Chart 16 and 17 has been updated;

Item number 23 has been added "Documentation of other funds (for REAP only)";

To correct grammatical errors and wording corrections. This Form and FMI are available on the Rural Development Instructions home page (<http://www.rd.usda.gov/publications/regulations-guidelines>). No paper copy distribution of this form will be made, and it will not be stocked in the warehouse.

REMOVE
FMI dated 10-05-16.

INSERT
FMI revised 06-23-17.

**RD 4279-2
(WSAL)**

**CERTIFICATION OF NON-RELOCATION AND
CAPACITY INFORMATION REPORT** dated 06-17.
Prescribed in RD Instruction 4279-B. The

Form and FMI are revised to correct grammatical errors and wording corrections. This Form and FMI are available on the Rural Development Instructions home page (<http://www.rd.usda.gov/publications/regulations-guidelines>). No paper copy distribution of this form will be made, and it will not be stocked in the warehouse.

REMOVE
FMI dated 10-05-16.

INSERT
FMI revised 06-23-17.

FORM

REPLACEMENT

**RD 4279-3
(WSAL)**

CONDITIONAL COMMITMENT dated 06-17.
Prescribed in RD Instruction 4279-A,
4279-B, 3575-A and 1779. The Form and FMI
are revised as follows:

To add "Capitalized terms will have the meaning defined in the applicable program regulations" to the top of the Form in italic; and

To correct grammatical errors and wording corrections. This Form and FMI are available on the Rural Development Instructions home page (<http://www.rd.usda.gov/publications/regulations-guidelines>). No paper copy distribution of this form will be made, and it will not be stocked in the warehouse.

REMOVE
FMI dated 10-05-16.

INSERT
FMI revised 06-23-17.

**RD 4279-4
(WSAL)**

LENDER'S AGREEMENT dated 06-17.
Prescribed in RD Instruction 4279-A,
4279-B, 3575-A and 1779. The Form and FMI
are revised as follows:

To add "Capitalized terms will have the meaning defined in the applicable program regulations" to the top of the Form in italic;

To remove the reference to the BAP program;

Page 5, to rename paragraph D from "Liquidation" to "Liquidation Accounting and Reports;"

Page 6, to add to Paragraph O "The Lender must not issue any now promissory notes. The assumption must be completed in accordance with applicable law and must contain the Agency case number of the transferor and transferee;"

To add to the FMI, RD Instruction 4280-B to the "Procedure for Preparation;"

To add to the FMI, first page "The Agency should enter the date through which Non-regulated lenders may originate new guaranteed loan (3 years from date of Agency execution);"

To correct grammatical errors and wording corrections. This Form and FMI are available on the Rural Development Instructions home page (<http://www.rd.usda.gov/publications/regulations-guidelines>). No paper copy distribution of this form will be made, and it will not be stocked in the warehouse.

REMOVE
FMI dated 08-24-16.

INSERT
FMI revised 06-23-17.

FORM

REPLACEMENT

**RD 4279-5
(WSAL)**

LOAN NOTE GUARANTEE dated 06-17.
Prescribed in RD Instruction 4279-A,
4279-B, 3575-A and 1779. The Form and FMI
are revised as follows:

To add "Capitalized terms will have the meaning defined in the applicable program regulations," to the top of the Form in italic;

To remove the reference to the BAP program; and

To correct grammatical errors and wording corrections. This Form and FMI are available on the Rural Development Instructions home page (<http://www.rd.usda.gov/publications/regulations-guidelines>). No paper copy distribution of this form will be made, and it will not be stocked in the warehouse.

REMOVE
FMI dated 08-24-16.

INSERT
FMI revised 06-23-17.

**RD 4279-6
(WSAL)**

ASSIGNMENT GUARANTEE AGREEMENT dated 06-17.
Prescribed in RD Instruction 4279-A,
4279-B, 3575-A and 1779. The Form and FMI
are revised as follows:

The "USDA Loan Identification number" is moved to the left of the Form;

To add to the FMI, RD Instruction 4280-B to the "Procedure of Preparation;"

To correct grammatical errors and wording corrections. This Form and FMI are available on the Rural Development Instructions home page (<http://www.rd.usda.gov/publications/regulations-guidelines>). No paper copy distribution of this form will be made, and it will not be stocked in the warehouse.

REMOVE
FMI dated 08-24-16.

INSERT
FMI revised 06-23-17.

FORM

REPLACEMENT

**RD 4279-7
(WSAL)**

CERTIFICATE OF INCUMBENCY AND SIGNATURE
dated 06-17. Prescribed in RD Instruction
4279-A and 4279-B. The Form and FMI
are revised to add "RD" to all Form

reference and to update the OMB statement, to list the Average response time of
15 minutes. This Form and FMI are available on the Rural Development
Instructions home page (<http://www.rd.usda.gov/publications/regulations-guidelines>). No paper copy distribution of this form will be made, and it will
not be stocked in the warehouse.

REMOVE
FMI dated 09-28-16.

INSERT
FMI revised 06-23-17.

**RD 4279-14
(WSAL)**

UNCONDITIONAL GUARANTEE B&I dated 06-17.
Prescribed in RD Instruction 4287-B.
The Form and FMI are revised as follows:

Guarantor's SSN or Tax ID # has been added to the information block on page 1;

A sentence has been added to paragraph (1. Guarantee) and to correct
grammatical errors and wording corrections. This Form and FMI are available on
the Rural Development Instructions home page
(<http://www.rd.usda.gov/publications/regulations-guidelines>). No paper copy
distribution of this form will be made, and it will not be stocked in the
warehouse.

REMOVE
FMI dated 10-05-16.

INSERT
FMI revised 06-23-17.

**RD 4279-15
(WSAL)**

FIELD VISIT REVIEW REPORT dated 06-17.
Prescribed in RD Instruction 4287-B. The
Form and FMI are revised to correct

grammatical errors and wording corrections. This Form and FMI are available on
the Rural Development Instructions home page
(<http://www.rd.usda.gov/publications/regulations-guidelines>). No paper copy
distribution of this form will be made, and it will not be stocked in the
warehouse.

REMOVE
FMI dated 10-05-16.

INSERT
FMI revised 06-23-17.

NO SPECIAL PROCEDURE NOTICE RELEASED.

ADMINISTRATIVE NOTICES RELEASED:
(See AN Checklist)