

U.S. DEPARTMENT OF AGRICULTURE
RURAL DEVELOPMENT
Washington, D.C 20250

MANUAL ISSUE No.
WSAL PN 523
DATE
April 26, 2019

PROCEDURE NOTICE

RD MANUAL CHANGES

INSERT RD INS 440.1
(WSAL)

**INTEREST RATES, AMORTIZATION,
GUARANTEE FEE, ANNUAL CHARGE, AND
FIXED PERIOD.** This Instruction is
partially revised as follows:

Exhibit B, to update various program rates and the Treasury Judgement Rate,
effective April 1, 2019.

REMOVE

Exhibit B: Pages 1 & 2 (Rev 120).

INSERT

Exhibit B: Pages 1 & 2 (Rev 121).

INSERT RD INS 2015-G
(WSAL)

**NEW MEDIA ROLES, RESPONSIBILITIES,
AND AUTHORITIES** dated 04-26-19. This
Instruction is issued to establish policies
and procedures for implementing new media tools and technologies within Rural
Development. This Instruction will ensure that all Rural Development's new media
efforts use the One USDA approach for style, content, and engagement of the
public. The One USDA approach provides a consistent, valuable experience for
stakeholders that aligns all agencies and state offices. In addition, this
Instruction explains Rural Development's Office of External Affairs (OEA) role in
evaluating new media efforts and supporting technologies.

INSERT

Table of Contents; and
Pages 1 through 5.

RD MANUAL CHANGES

REMOVE RD INS *
(WSAL)

The following Instructions are being made
obsolete. The Instructions are no longer
in use.

INS No.

TITLE

REMOVE

2003-B

Authorities of Administrator
and Immediate Staff

Page 1; and
Exhibits A & B.

2003-C

Delegation of Authorities to
Directors of Program Divisions

Page 1.

(CON.)

FORM

REPLACEMENT

**RD 1940-16
(WSAL)**

PROMISSORY NOTE revised 03-19. Prescribed in RD Handbook HB-1-3550 and HB-2-3550.

The Form and FMI are revised to replace

"Customer Service Center (CSC)" with "National Financial and Accounting Operations Center (NFAOC)." This Form and FMI are available on the Rural Development Instructions home page

(<https://www.rd.usda.gov/publications/regulations-guidelines>.) No paper copy distribution of this form will be made, and it will not be stocked in the warehouse.

REMOVE

FMI dated 01-25-06.

INSERT

FMI revised 04-26-19.

FORMS MANUAL CHANGE

INSERT

RD *

(WSAL)

The following FMIs are revised to replace "Customer Service Center (CSC)" with "National Financial and Accounting Operations Center (NFAOC)." The FMI is

available on the Rural Development Instructions home page (<https://www.rd.usda.gov/publications/regulations-guidelines>.) No paper copy distribution of this form will be made, and it will not be stocked in the warehouse.

FORM No.

REMOVE

INSERT

1910-5	FMI dated 08-21-13. Page 5.	FMI dated 08-21-13. Page 5 revised 04-26-19.
1927-8	FMI dated 12-19-07. Pages 3 & 4.	FMI revised 12-19-07. Pages 3 & 4 revised 04-26-19.
1944-14	FMI dated 07-16-08. Pages 1 & 2.	FMI revised 07-16-0. Pages 1 & 2 revised 04-26-19.
3550-9	FMI dated 10-25-06. Pages 1 & 2.	FMI revised 10-25-06. Pages 1 & 2 revised 04-26-19.
3550-15	FMI dated 06-21-06. Pages 1 & 2.	FMI revised 06-21-06. Pages 1 & 2 revised 04-26-19.
3550-17	FMI dated 06-21-06. Pages 1 & 2.	FMI revised 06-21-06. Pages 1 & 2 revised 04-26-19.
3550-22	FMI dated 09-15-99. Pages 1 & 2 and 3.	FMI revised 09-15-99. Pages 1 & 2 and 3 revised 04-26-19.
3550-27	FMI dated 11-07-07. Page 1.	FMI revised 04-26-19. Page 1 revised 04-26-19.

FORMS**OBSOLETE****RD *****(WSAL)**

The following Forms are being made obsolete, the Forms are no longer in use by the Agency.

<u>FORM No.</u>	<u>TITLE</u>
102-1	Request for Check Delivery
212-3	Position Classification Criteria
295-1	Information to Separated Employees
379-10	Allotment Summary Listing - Loan
379-11	Register of Miscellaneous Transactions
405-2 IA	Running Record of Borrower Contacts
405-3 MO	Running Record of Contacts
410-1 IL	N/A
410-1 MI	Requested Information about Applicant for FHA Services
410-1 MO	Request for Information from References
410-1 PA	N/A
410-1 TX	Applicant Investigation
410-1 WI	N/A
410-1A MN	Confidential Reference Information
410-2 MO	Information Regarding Applicant
410-3 MI	Credit Information
410-3 NY	N/A
410-4 NY	N/A
410-4A CA	Rural Housing Applicant's Agreement of Understanding
410-6 NY	Application Reference List
424-11 TX	Construction Contract
424-13 MT	Health Authority Approval
425-1 MS	Notice that Real Estate Taxes should be Paid
425-1 MO	N/A
425-2 MI	Real Estate Tax Information
426-3 NY	Instruction for Obtaining Real Property Insurance
427-2 AL	Agreement by Prior Lienholder
427-2 CA	Instruction to Title Company

NO SPECIAL PROCEDURE NOTICE RELEASED.

ADMINISTRATIVE NOTICES RELEASED:

(See attached AN checklist)

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